

Notification
N°5

DSN 2018

Employers/Collections department
("Service employeurs / recouvrement")

DSN (electronic payroll return) 2018

YOU WILL NO LONGER RECEIVE CONTRIBUTION RETURNS (“bordereaux DE COTISATIONS”)

CRPN is in production for DSN phase 3. This means that we can now work out what you owe through your DSN flows. As a result, unless an anomaly is detected, **you will not be sent any returns for your monthly or quarterly contributions for 2018.**

The following fields must be filled out correctly for each air crew member:

General case of an air crew member paying contributions at the standard rate:

- “**bloc 78**” “base assujettie” (liable basis) with code **41**
- **3 “blocs 81”** “cotisations individuelles” (individual contributions) with codes **96** (retirement), **97** (insurance) and **98** (top-up) plugged into liable basis (“base assujettie”) **41** and **assigned to CRPN’s SIRET number** (785 422 304 00192)

Special case of an air crew member paying contributions at a topped-up rate (specific to certain member groups, not to be confused with the “fonds de majoration” (top-up fund) which is compulsory for all members:

- “bloc 78” “base assujettie” (liable basis) with code **42**
- **3 “blocs 81”** “cotisations individuelles” (individual contributions) with codes **96** (retirement), **97** (insurance) and **98** (top-up) plugged into liable basis (“base assujettie”) **42** and assigned to CRPN’s SIRET number (785 422 304 00192)

NO E-PAYMENT OR SEPA DIRECT DEBIT, EVEN using the DSN system

No e-payment or SEPA direct debit is possible for CRPN, even using the DSN system. **Only payments by bank transfer** (or alternatively, by check) **are authorized.**

You will need to provide the references for the operation (bank transfer payment reference or information written on your check) as follows:

- Your “numéro de tiers” (third-party number), which appears on our written communications, or alternatively, your SIRET number,
- The period for which you are paying.

Please remember that we must receive your contributions **by the 20th of the month following the recently ended quarter.**

This means that your SEPA transfer must be credited to CRPN’s account with a value date of “the 20th” or before (as per the value date appearing on CRPN’s notice of credit), or your check must be sent to us before that date.

Our configuration guidelines are available on our website www.crpn.fr, under “Employeurs-Déclaration Sociale Nominative (DSN)” (Employers-Electronic payroll return (DSN)) or “Téléchargements – Documents employeurs” (Downloads – Documents for employers). We strongly advise that you share these guidelines with your software vendors and staff in charge of configuration.

Please feel free to contact us with any questions or for help with your DSN rollout (CRPN contact: Ms. Menza Saheb, tel. 01 41 92 25 93/ Ms. Valérie Le Scour, tel. 01 41 92 25 32).

The employers/ collections department (“service employeurs/ recouvrement”)